

# Charleston Animal Society (CAS)

## JOB DESCRIPTION

Dept./Division:	Education
Title:	Summer Camp Counselor
Supervisor/Title:	Manager of Humane Education
Direct Reports:	No direct reports
Working Relationships	Staff, Directors, Constituents, Volunteers, Children, Parents
Compensation:	Hourly, non-exempt
Job Summary:	We are looking for energetic, creative and FUN Camp Counselor. The camp counselors need to be outgoing, comfortable speaking to small and large groups, able to organize games and activities with children of different age groups, and comfortable with animals.
Key Responsibilities:	<ul style="list-style-type: none"><li>• Communication with Humane Education Manager</li><li>• Lead children in safe, but FUN play</li><li>• Monitoring children and animals at all times</li><li>• Care for education room ambassador animals</li><li>• Cleaning education room after each day of camp</li><li>• Providing positive, interactive learning environment for campers at all times</li></ul>
Qualifications:	<ul style="list-style-type: none"><li>• Previous experience working with children and/or teaching is a plus.</li><li>• Satisfactory background check will be required</li><li>• Responsible and reliable</li><li>• MUST LOVE KIDS AND ANIMALS</li><li>• Animal handling experience</li><li>• Valid driver's license required and must have excellent driving record.</li><li>• Must be self-guided individual requiring minimal supervision.</li><li>• Physical requirements include, but are not limited to, walking, standing and moving of equipment and animals (ability to lift 50 pounds).</li></ul>
Additional Information	<ul style="list-style-type: none"><li>• Must pass background check</li><li>• Must pass drug test</li></ul>
Schedule:	Monday, 7am-4pm Tuesday- Thursday 8am-4pm
Working Area:	Charleston Animal Society

Job Description Approved by:

Position Authorized by:

Employee Review & Acceptance:

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Date: \_\_\_\_\_

Date: \_\_\_\_\_

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